

# CCI User Group Meeting Minutes November 5, 2003



The CCI User Group meeting was held on November 5, 2003 at 2:00pm at the Lake Shore Lodge, Estes Park Colorado. The User Group meeting preceded the first annual CCI User Group Conference.

In attendance was Steve Brown (Douglas Cty, CO) – current Chairperson, Kathy Fewins (Pierce Cty, WA) – current Co-Chair, Nancy Roldan (CCI) – current Secretary, Ron Kerr (Larimer Cty, CO) – past Co-Chair, and Sally Barnes (Pierce County).

The following topics were discussed:

1. It was decided that the 2004 CCI User Group Conference will be held in Colorado with the vision of a 2005 conference out of state. Kathy Fewins of Pierce County expressed interest in hosting the conference in a future year.
2. Kathy Fewins suggested a session for the next conference that was very successful at the ASIX user conference she had recently attended. The session involved a list of bug/enhancement issues that were pending in the Ascend product; ASIX programmers were present to demonstrate each bug/enhancement. Some issues were scheduled for future releases, some were designated as work orders, and others were flushed out as user error. The session narrowed down a list of bugs/enhancements that the Board met on with ASIX to discuss and prioritize.
3. It was decided that a February CCI User Group Conference will be held on-line, much like CCI Coffee Clubs. Nancy Roldan of CCI will send out surveys in January requesting topics of interest to discuss at the February conference.
4. It was decided to request a registration fee (user group membership fee) be implemented for 2004. Two options were discussed; an annual fee per jurisdiction based on size or separate fee per attendee at the user conference. A final decision has not been reached on how the membership fee will be implemented.
5. It was decided that each jurisdiction provide 1 contact person to act as the main User Group contact for that jurisdiction. Nancy Roldan will generate that communication to facilitate that need. The contacts will be posted on the User Group website when collected.
6. It was requested that each jurisdiction provide additional departmental contacts to facilitate the desire for additional networking between the jurisdictions. It will be the decision of each jurisdiction to provide contacts for each division or just one contact who will be responsible for dispensing networking communications. The contacts will be posted on the website.
7. It was requested by Steve Brown that the Board be involved in CCI's 'future planning' meetings so the User Group can be involved more in the direction of CCI's suite of products.
8. It was a common desire of the Board to provide greater networking capabilities between the jurisdictions. As mentioned above in #6, contacts are requested to be posted on the website. Another method suggested was to select a relevant topic and hold a Coffee-Club-type call to discuss and share ideas about that specific topic. The frequency of the calls will be determined by the interest and participation.

The meeting was adjourned at 3:00pm.